

Administrative Board Meeting

Brecksville United Methodist Church

April 2, 2007

Attendance: Alan Scheufler, Lynn Hobzek, Karen Oehl, Jeff Schillo, Les Buttolph, Sue Dietrich, Jeff Hastings, Sue Hastings, Marc Vincent, Emily Vincent, Lisa Drew, Janet Kleckner, Donna Houston, Ruth McDonel, Scott Campbell, Bob Andree, Lue Andree, Janine Telischak, John Falko, Sandie Meyer, Bob Lundholm, Anne Ford, Cathy Krolkowski, Don Krolkowski, Craig Kotnik

Alan Scheufler opened the meeting with prayer at 7:35 pm. The January minutes were approved. Committee reports followed.

Education - Janine Telischak - The committee is finishing up the Lenten series for adults and planning for Vacation Bible School with registration to start in April. Eighth grade confirmation will be May 13. Discussion followed on the surveys distributed over the past several weeks to the congregation regarding service/Sunday School preference. Half of those surveyed prefer change of some sort - either Sunday School between services or services closer together. Others would like to see more flexibility, especially for Sunday School teachers. The following comments were expressed: do it well - take our time, get children more involved in worship, consider the parking logistics, use a shuttle van or police for control of parking lot problems, remember that worship is for worship not education, our first responsibility is to spiritual growth. Karen assured the Board that no action will be taken without great consideration from the church and its leaders, and that the Board will be kept informed on this issue.

Evangelism - Bob Lundholm. - Evangelism is still giving bread to new attendees and looking for greeters. The committee will be sending Easter cards to shut ins.

Worship - Sue Dietrich - There will be a holy picnic on Maundy Thursday. Good Friday anyone interested can meet at the gazebo and march to the Lutheran church. There will be a Sunrise Service @ 6:30 am Easter @ Blossom and regular services at 9 and 11 am. There will be a posting for the replacement for Brenda Calovini soon. Ushers are needed, if interested let the office know.

Youth - Jeff Schillo - The March senior high retreat was successful. Music with a Mission will be held April 21 with a talent competition and dinner. This will be the major fund raiser for YSP.

UMW - Ruth McDonnel - UMW Sunday will be April 15 at which Karen will give the sermon. Ruth asked for help from another group to assist with the booth and baking at Fair on the Square. It's a good outreach mission to the community.

Council on Ministries - Janet Kleckner - Janet asked that we all keep alive the idea of the strategic plan. We need to act and to be self starters.

Alan took a moment to thank all administrative board members who served this year and felt that as a group we had accomplished quite a bit.

The **Lay Leadership** committee requested that the following changes be made to the our roster:

1. Bob Price to serve for Kelly Price on the Finance committee
2. Elizabeth Jaszczak serve for Dave Herder on Staff Parish

The changes were *unanimously approved*. Karen added that our representatives at this year's Annual

Conference will be Janet Kleckner, Catherine Vastartis, Lisa Drew and Libby Kuntz.

Staff Parish - Sue Hastings reported that we have a part time administrative assistant who is working out well. The committee's focus will be on the music staff with two postings, one for the first service and one to work with the choir. She hopes to post by next week.

Trustees - Scott Campbell - Scott met with the new architect for the sanctuary and administrative wing remodeling. This will be a long process so Scott will keep the Board informed on progress. The leak in Fellowship Hall has been addressed and concrete will need to be replaced. In preparation for the summer, the shed has been cleaned out and 13 volunteers have signed up to assist in lawn maintenance.

Finance - Jeff Hastings - Due to a shortfall in pledges Jeff received *unanimous approval* from the Board for the following:

1. remove \$5000 from the General Reserve Fund and place it into the 2007 operating budget
 2. \$20,000 from the General Reserve be placed in a fund designated to pay interest on a loan for the Capital Project
 3. set up a meeting with Merrill Lynch, Finance, and Gifts and Memorials to explore options for borrowing from Gifts & Memorials Unrestricted Fund to be used for the Capital Project.
- The committee will report back to the Administrative Board.

A new money handling procedure for Sunday collections will see counting done on Sunday and deposits made Sunday evening.

Gifts & Memorials - Cathy Krolkowski - A request from Donna Box has developed into a music scholarship that will help send a music student to Europe this summer.

Communication - Don Krolkowski - Check out the web site for exciting changes and the ability to download Sunday sermons.

Missions - Craig Kotnik - The committee is continuing to pursue a Haiti mission project while supporting the "Nothing But Nets" program, which provides mosquito netting to Africa, and supporting a missionary family from the Philippines.

Staff Reports

Lisa: The youth are looking for some new and exciting summer events. Lisa is looking forward to *Epic* in the park. YSP is filled, with one student on the waiting list.

Karen: The adult education 4 week program, "Network" is to help members discover their gifts which can then be networked into the church. Karen will be out of the office the week of April 9th.

The meeting was adjourned at 9:05 pm

Next meeting - **July 2 @ 7:30 pm, 2007**

Submitted by Lynn Hobzek