

**Board of Trustees, Brecksville United Methodist Church  
Minutes of meeting, October 13, 2008**

In attendance: George Sendrey, John Dietrich, Kay AuWerter, Ken Wise, Bob Lundholm, Jeff Fesler, Jeff Hasting, Karen Oehl

Correction to minutes of September meeting: correction on spelling of Bob Lundholm, George Sendrey. Approved as corrected.

**Financials:** Still holding well in 2008.

Big ticket item in budget for next year is outdoor maintenance because this includes resurfacing the parking lot, gutter repair, and new mulch. We also expect water and sewer to increase over the next few years per city needs. Karen and John will check on the utilities and water/sewer figures to make sure that they are accurate in next year's budget, and work on this with Les.

The gas budget is locked in this year and next year at 9.49 per cubic foot. The contract is still to be signed and will run from Nov. 2008 to Nov. 2010. Will need to check and see if we have a contract for this year's snow removal and salt. We expect higher costs, particularly on salt.

Call list for ADT: Ken Wise-Pastor-Scott Campbell-Dave AuWerter. Irma will need to change numbers with them. Ken will ask about outside box with church key for fire department. Doug Huth and Bill Webb will be asked to return their exterior church keys?

**Church grounds:**

Lights out front are on right now, Jeff Hastings will check if they are still on during rain. The sprinkler system being turned off perhaps helped.

Grounds clean up day will be planned in November, Bob will check with Skip Smith about including men.

Front sign has no voltage coming to it. We are unsure how long it has been out, where exactly the line is, etc. If electricians need to come out and look at lights again, they might try to find out where the wiring is. Perhaps the solution will be to install a different sort of light out there that is low voltage.

**Church exterior:**

Temporary fix on gutter, will need something more permanent next year.

**Parsonage:**

Jeff Fesler and Carol Wilson did an inspection.

Ken will contact a gutter cleaner, Oehls and Trustees will split the cost. Ceilings need some painting, especially in kitchen where there are water spots. Paint supplies in parsonage can probably take care of this.

Other recommendations for parsonage: replace or at least repaint register covers. Replace kitchen cabinets. Replace shower in master bath. New wall covering first floor half bath. Remodel main bathroom upstairs. Jeff will make out bid specs for this, with another trip to parsonage to be worked out with Karen.

**Church interior:**

Work started on 301 today. They will finish walls, trustees will paint, then the rest will be finished including carpeting.

Stage has been cleared and rearranged in preparation for the garage sale, and after work that has been done up there. Thanks to Cec and Dave Podolny and Dan Handzel who worked on this.

Decision on chairs formerly in conference room: Four are on the fourth floor, two to be put in foyer, two in chapel by shelves, others to be sold in garage sale.

Coat rack from youth room to go in parlor for those for whom it would be a hardship to go to downstairs coat room. Jeff will get a boot tray to put by front door.

We are having issues with control of the heat—will continue to work on this with Les and possibly Stack. We don't need to pay for overheating rooms!

**Follow ups from remodeling:**

Communion table to be delivered this week. Still need communion cup holders—Kay will call Eisenhower?

Karen reported that after working with the projection system for more than a month, those working with it and consulting with Media Integrators have seen the need for a dedicated laptop. Trustees felt this was not within their part of the project. Will need to be taken care of in a different way.

Finishing needs in office: server cabinet still needs to be cooled/ventilated. Right now the doors need to stand open all the time so that the equipment is not damaged by heat. There are no keyboard trays at the work stations. The third workstation (against the wall) needs a pedestal of drawers for Pat Gordon. With mailboxes now in workroom (Les Buttolph built a new set), we should consider mounting cabinets along the west wall of the main office. Storage space is still considerably less than what is needed for present and the future. Jeff Fesler to check with Clark?

Chapel storm windows are delivered. Installation?

Decisions still need to be made about art, bulletin boards, curtains, etc. that were taken down in old administrative wing hallway and rooms.

Respectfully submitted, Karen Oehl