

Trustee Minutes  
September 8, 2008

Present: John Dietrich, Les Buttolph, Kay AuWerter, Jeff Hastings, George Sendrey, Jeff Fesler, Ken Wise, Carol Wilson

John Dietrich opened the meeting with prayer.

Minutes of the August meeting were approved.

It was suggested that an upcoming meeting be held at the parsonage in order to do a walk through there.

Les Buttolph gave us an oral report and distributed the financial report and stated that things were doing fairly well. A bill of \$145 was received for repair of dryer at parsonage. Utilities are at 61% of budget through Aug., church maintenance 66% and church and parsonage maintenance combined is at 62%.

Les also distributed a Capital Campaign Summary. A lending agreement to borrow \$20,000 from Gifts and Memorials has been executed.

Kay AuWerter is still hoping that gas contract will be locked in later this week.

Budget requests for 2009 need to be in by September 15th. The following items were presented.

The parking lot will need to be sealed and striped. The amount of \$5000 was budgeted for this.

There has

been a steep increase in the price of asphalt.

The parsonage needs to be checked for repairs that may be needed there.

Approximately \$1500 needs to be budgeted for mulch.

The three hot water tanks will need to be replaced and \$2100 was requested for this.

Committee members were reminded of the Building Log Book which is kept in the office. If a member does something at the church, it needs to be recorded in this book.

The questions about follow-up for ADT emergency call list and also the call list for Brecksville Police Dept. have not been answered to date.

#### Church Grounds

Five of the sprinkler heads are broken. Probably repairs can be made when turned back on. This is not to exceed \$500.

Dirt has been filled in along the front sidewalk.

The timer on the front exterior lights is still not performing properly. It will be checked again. Perhaps

moisture is the issue.

#### Church Exterior

An estimate was received from Willham Roofing to repair the gutter on the front of the bldg. It will be

approximately \$220 to repair and \$2000 to replace with aluminum. It is now copper. We agreed to repair

it at this time.

Mortar and caulking work on the stairs on the west side of building have been completed.

Jeff Hastings has placed some reflectors on the parking lot chain to make it more visible.

## Church Interior

Gifts and Memorials approved up to \$5500 for Room 301 renovations. Jeff Fesler got an estimate from Bob

Clark but it included custom made doors. A second estimate will be requested from him without these do

doors being custom made. It was agreed that this work needs to begin ASAP as will need this classroom space.

Clutter on the stage was addressed. Some of it is furniture about which decisions need to be made. Some is YSP material.

John Dietrich has replaced the locks on preschool room doors. Until now these were key locks only.

Dan Handzel, new custodian, has started. His work schedule includes being here on Sun. morning from

7am until noon, and he will not be here on Fri. afts.

Pastor Karen has requested that backing be put on book shelves in her office so that books do not mark the wall.

A decision needs to be made about the large book shelf that used to be in conference room.

The refurbished stained glass window that used to hang near the chapel needs to be rehung. It was sug-

gested that it be put in the entryway near the front entrance .

## Church Renovation

Gifts and Memorials approved credit line up to \$210,000, \$17,000 for video system (forgiveness of debt),

\$1820 for electronic door openers from ADT.

Les will call about missing communion cup holders.

Plumbing is now okay to use. Carpet was replaced in preschool room by Doug Huth and crew. Cost was

\$2025. Funds will come out of Capital Improvement Budget as problem of the sewage on original carpet

was caused by the renovation due to increased use of the third floor bathroom.

Office furniture has not yet arrived. It will be here by 9-25 at the latest. Cost is \$6702.10.

Bathroom finishing was discussed. Baby changing stations were mentioned. The need for a shelf or a

small table in the ladies room was mentioned along with a mirror and lights.

It was agreed that we need to live with the larger alcove area in the front hall before furniture is purchased.

After the meeting was adjourned, we toured the chapel, restrooms, and front entryway.

Next meeting will be Oct. 13, 2008 at 7:30pm.

Respectfully submitted,  
Carol Wilson, Secretary

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Pssst...Have you heard the news? There's a new fashion blog, plus the latest fall trends and hair styles at [StyleList.com](http://StyleList.com).