

Brecksville United Methodist Church  
Board of Trustees  
November 11, 2008

In Attendance: Kay AuWerter, Les Bittolph, John Dietrich, Jeff Fesler, Jeff Hastings, Bob Lundholm, Karen Ohl, Carol Wilson, Ken Wise

Correction to minutes of Oct. meeting: the spelling of Jeff Hastings name was approved as corrected.

### **Financials**

Year to Date we are at 75% of budget for the building and 70% for the parsonage. We are doing well.

A conscious decision was made to not mention the capital campaign along with the current pledge campaign. A mini reminder for the capital campaign will be done in Jan. or Feb. The possibility of a dedication on the renovation project was discussed.

The insurance policy on the church will expire 1-1-09 after three years. We should receive a new quote by next month.

### **Administrative**

There is and has been a lock box for the fire dept. by the front door of the church

### **Church Grounds**

Jeff Hastings installed front gaskets on the front outdoor lights, and they are currently working.

The grounds clean up day was rescheduled for 11-15 due to the weather conditions on 11-8..

Winterization of the sprinkler system is scheduled for 11-18.

It was agreed to enter into a snowplowing contract with Cuyahoga Greenscape. They did the plowing last year. This contract will extend from 11-1-08 to 4-30-09. Dec. through Mar. will be a monthly charge of \$250. Nov. and Apr. will be \$50 a push. Calcium salting will be \$45 a push.

### **Church Exterior**

The temporary fix on the front gutter needs additional work. John Dietrich will contact Willham Roofing and ask for additional brackets. A budget item is needed for replacement of this gutter next year.

Front door of the church was discussed. It needs to possibly be refit to provide a more adequate seal. Jeff Fesler said that he would discuss this with Bob Clark.

### **Parsonage**

The gutters were cleaned on Sat., 11-8.

Due to current projects at the church, Jeff Fesler has not made out bid specs for other proposed work at the parsonage.

### **Church Interior**

Annual inspection of the elevator has been completed.

The painting is in progress for Room 301 renovations. The book needs to be updated with paint colors. Hopefully painting will be completed and possibly carpet can be laid on 11-19.

An anonymous donor will pay for 4<sup>th</sup> quarter kitchen cleaning.

The boiler flow valves for the office zones need to be replaced. Stack has quoted \$980 to replace both. Also the boiler control panel needs to be replaced and hopefully will eventually pay for itself. It was suggested that we get a quote for this as possibly some money might be saved if this is done at the same time as the valves.

Doug Huth prepared a chart for the operation of the dish sanitizer. Copies were distributed. It was suggested that these be laminated and put on the wall in the kitchen.

It was agreed to have the chapel storm windows installed at least this first time.

The possibility of a rotating rug replacement policy was discussed.

### **Church Renovations**

Bill from ADT was paid for extra indicators and cut wire repair.

The issue of communion cup holders in the balcony continues to be addressed.

It will be determined if the mini blind in the sanctuary which was damaged by the windstorm has been replaced.

The communion table has been delivered and pocket doors are installed.

It was agreed that the staff would deal with decisions regarding the rehangings of pictures.

Directional signs and the living memorial plaque need to be put up.

The stained glass window will be hung in the entryway. Scott Campbell will be contacted about this.

The coat rack from the youth room was inadvertently sold at the garage sale. One will be ordered for the parlor and a boot rack will be placed inside the front door.

Ken Wise got quotes for keyboard mounts that will swivel for Irma and Cec. The quote was approximately \$200 each. It was agreed to go ahead and order these.

Bob Lundholm drilled larger holes in the server cabinets in the main office to provide more ventilation.

Spotlights in the sanctuary need to be adjusted to accommodate the remodeling

Quote for cabinetry along the west wall of the main office was \$2800 to \$3000.

Refrigerator in the third floor kitchenette needs to be replaced.

The possibility of putting a stainless steel sink in the 4<sup>th</sup> floor was discussed. Possibly this could be done using funds remaining from the youth room refurbishing.

The next meeting will be at 7:00 pm on December 8<sup>th</sup> so that we can meet first in the sanctuary to evaluate the spotlights and their readjustment.

Respectfully submitted,  
Carol Wilson, Secretary