

Brecksville United Methodist Church
Board of Trustees
November 2, 2009

In Attendance: Les Buttolph, John Dietrich, Jim Fredrick, Jeff Hastings, Bob Lundholm, Karen Oehl, George Sendry, Cliff Thielman, Carol Wilson, Ken Wise, Marisol Wylie

Pastor Karen opened the meeting with prayer.

The minutes were approved as written.

Financials

Les reported that \$45,000 of money pledged for 2009 remains outstanding and probably will not be collected.

We are receiving the lower gas rate for both the church and parsonage.

Brewer Garrett has submitted a quarterly bill. They inspected the boilers and feel that they have a good life left in them are operating at 80% efficiency.

Possible methods to reduce the capital fund deficit were discussed.

Administrative

Power Alarm wiring has been corrected which resolved the issue of it going off when there were faxes.

Alan Schuefler has said that his firm cannot handle the final bill and collection agency issues with ADT. Bob Carson will be approached concerning it.

Chippewa Place will revert back to non profit entity in 2035. The church has no involvement.

Church Grounds

Fall clean-up is scheduled for Sat, Nov. 7th weather permitting. Scouts will assist. Chapel storm windows and gutter brush will be installed.

The sprinkler system has been shut down.

Jeff Hastings felt that it was too soon to ask for someone to head up a garage sale for funding of the grounds. This would be held in the spring.

Church Exterior

A bid was received for exterior painting of the church which was \$18,000. However, this included the windows in the sanctuary which, if replaced, would not be painted.

Parsonage

Renovation work is completed except for the master bath which hopefully will be finished this week. The chimney should be repaired also this week.

The renovation cost is \$44,082 but could be \$45,000 with new electrical box.

An Open House will be held so that the congregation can see the renovations.

Church Interior

There is a rodent issue in the kitchen. Craig Kotnik installed screening over a vent in the boiler room. Hopefully this will solve the problem. Traps have been set.

The refrigerator in the main kitchen had a leak. The condenser has been recharged. There has been considerable mold inside the refrigerator. This commercial refrigerator would be costly to replace.

The hood above the stove in the main kitchen is not in compliance with the fire code. This will be corrected.

Jim Fredrick has worked on the floor plan for evacuation of the building.

Cliff will check into the availability of improved markings for the breakers/lights in the narthex electrical cabinet. Ken Wise has been unable to find anything suitable.

Lowering the screens in the sanctuary was discussed. The issue involves the two chandeliers in the front. Cliff will look into how they are hooked up.

Quotes were received from Capital for new sanctuary windows. Pella came and discussed the issue and will get back with an estimate in a couple of weeks. The cost for all 7 windows would be approximately \$60,000 to \$70,000.

Gifts and Memorials has approved \$2500 for insulation to be put above the administrative wing. It will be delivered on 11-13 and installed on 11-14. This will be unfaced R30 from Home Depot (176 rolls).

Minor repairs have been done to a portion of the cork floor in the sanctuary. This test area will later be evaluated.

Guests

Jane Petrie, Co-Chairman of the Worship Committee, came to speak briefly to the trustees.

Inability to hear in the sanctuary has repeatedly been mentioned in the surveys currently being completed. New hearing devices have been ordered. Funds were approved by Gifts and Memorials. However, acoustics in the sanctuary in general will be evaluated.

Also Kay AuWerter, Chairman of Gifts and Memorials, attended our meeting briefly. A plague is being prepared in honor of Kay and Elton Lube for the window that was installed in the front of the sanctuary.

Gifts and Memorials has authorized funds (\$30,000) for 3 new sanctuary windows. They have sent letters to 4 other families who have living family members and hope to receive funds for a 4th window. Plaques will be placed on the windows in memory of these deceased former members. Hopefully others will respond to fund all 7 windows.

Trustees discussed with Kay the purchase of new folding machine for the office.

Jeff Hastings proposed that a list be compiled of people who could be called to perform cleaning duties when the janitor is ill etc.—a back-up crew if you will. Currently he and Bill Webb are the only ones who know what needs to be done. It was agreed that such a list (and a description of the duties) would be compiled.

Carol Wilson and Marisol Wylie agreed to shop for furniture for the entryway and alcove. Gifts and Memorials has allocated \$3000 for these purchases.

The next meeting will be held on Dec. 7th at 7:30 pm..

Respectfully submitted,
Carol Wilson, Secretary