

Donald Krolikowski

From: Nancy Knowlton [v8347@roadrunner.com]
Sent: Monday, April 12, 2010 9:20 PM
To: minutes@brecksvilleumc.com
Subject: Ad Bd minutes from April 12, 2010 Nancy Knowlton

ADMINISTRATIVE BOARD

April 12, 2010

Nancy Knowlton, Secretary

In attendance: Pastor Karen, Leslie Miller (chairperson), Joe and Ruth Holmes, Bev Huber, Jenny Gee, Craig Czarnota, Lynn Spencer, John Smith, Bob Lundholm, Matt Nelson, Lucy Fesler, Carole Brachna, Sally Becker, Kay AuWerter, Sandy Crist,

Leslie called the meeting to order at 7:36 P.M. She then led us in prayer.

MINUTES: Lynn S moved to accept the minutes as presented. Bob Lundholm seconded. Passed

Kay A moved to elect Elizabeth Jaszczak to replace Janet Kleckner as the representative to Annual Conference. Craig C seconded. Passed

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EVANGELISM: Craig C

The following programs continue: bread delivery to visitors, phone calls to "missing in action;" Contagious Christian program. ALPHA program (36 people have signed up) is a new venture. Evangelism will do an all church potluck for new members and the congregation. The committee is looking at a retreat in late summer(?) with Lisa.

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FINANCE: John S

The year has started well. At this time there is a surplus. He mentioned that everyone is working hard to cut expenses. This time of the year is planning time. The group is looking at a more formalized organizational plan - chairperson, co-chair, secretary, committee chairs, etc. This new organizational plan should be in place in July. The group is looking to project expenses. The group is hoping to host an Estate Planning seminar.

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GIFTS & MEMORIALS - Kay A.

The committee agreed to cover the remaining debt for the sanctuary. \$5000 at principal plus interest (@\$8000) a year.

A plaque has been ordered for the Lube Window. Two sanctuary windows have been funded with donations. There is \$18,000 remaining for the year. The group recently covered the cost for refurbishing the bells.

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TRUSTEES: Bob L

4/13/2010

The four west windows have been committed for purchase by a Pella distributor here in Cleveland. The windows will be clear rather than tinted due to tinted window weight. This should be completed during one week in June. There may be tinting on the half-round. No commitment to a vendor has been made for window blinds. The blinds will be one, long piece. Three bids were received for a fire suppression system for the stove in the main kitchen; the present fire suppression vendor will do the work. A roofing contractor will present a bid for shingle/gutter work to stop some of the water penetration in the building. The exterior paint is in poor repair. There is one bid for \$19,000. This is not in the Trustees budget. The wish list includes: fire alarms, boiler control (probably \$5,000 each). John Smith asked if there is good record keeping on these major repairs. Bob replied that records are poor or non-existent. The Trustee's hope to do a binder listing all information for major improvements which would help the Finance Committee plan for future expenses. Trustees would also like to see a Building Fund for expenses which are non-line items.

STAFF/PARISH - Lucy F

Job descriptions have been rewritten by staff at this committee's request. This was done so the staff can continue to work together as a team.

WORSHIP - Bev H

This committee undertook an all church survey this past year. The results have been shared with the church committees. The committee worked to provide new hearing devices. In order to increase coffee hour time, the first half hour of the first Adult Sunday School class will be coffee hour. The present goal is to increase interest in being a greeter or usher.

COUNCIL ON MINISTRY - Lynn S

Emphasis was on the church mission statement. Church and Society has decided to "take a break." Lynn encouraged all committee heads to consider who will be new to the committee, how roles will change on the committee, etc for this next year.

JENNY GEE- Christian Education Director

January began with twelve third graders getting their Bibles followed by a unit on using the Bible. The other "winter" unit was Women of the Resurrection. There was a picnic on Maundy Thursday celebrating food from the Bible. There will be two Spring Musicals this year on May 23rd. VBS plans are underway. VBS will be June 28th to July 1st for all grade levels.

UMW - Sandy Crist

Women's Sunday will be May 2nd with a speaker from Broadway Methodist Church.

MUSIC

Chris Toth is the new organist. There was a string quartet for Christmas, a Brass Quintet on Easter, and the first contemporary service on Easter. The next big event is the Choristers Guild Festival for April 24th with a service at 3:00 P.M. 2010 Concert Series include: Jay Krasnow (piano, organ and possibly harpsichord) on Saturday, Oct. 2nd; Cleveland Brass Quintet on November 20; Merling Piano

Trio (piano, violin, cello) on March 5, 2011; Noteworthy Duo on April 2, 2011 on April 2, 2011.

YOUTH

This week-end will be the confirmation lock-in. YSP flower sale kicked off last week-end, pick up date is May 8th. Driver's License blessing will take place at the 8:45 service on May 9th. QUEST is doing well. Future events include: Youth Annual Conference is June 11-13; VBS for Middle School will be June 28-July YSP will be July 18-24 in New Caste, PA.

KAREN

Confirmation class updates. Ceremony on May 23rd. The last Adult Sunday School session has just started. Our two new lay speakers are John Brachna and Jenny Gee.

Karen closed the meeting with prayer at 8:45 P.M.

Respectfully submitted,
Nancy Knowlton
COM and Ad Bd Secretary