

Worship Committee Minutes
September 14, 2010

Present: Kathy Auble, Grace Ford, Lynn Hobzek, Bev Huber, Sharon Manocchio, Linda Rollins, Lynn Spencer (Lay Leader), Marisol Wylie

Lynn H. opened the meeting with a devotion; minutes of August 10 meeting approved as written

Update - 2011 Worship Committee goals

- **Provide backup personnel for sound and audio-visual support during worship services**
 - Projector operator position
 - Since no response to projector operator ad run for several weeks in BUMC Sunday bulletins (also listed on BUMC website), Lynn H. will contact George Gee about recruiting Jr. High/Sr. High students to fill this position; Grace Ford volunteered to assist with recruitment effort
 - Lynn will also remind George to prepare job description
- **Take inventory of "churchware" and assess need for repair/replacement**
 - Marisol completed relining of offering plates
 - Committee recommendations for overall communion preparation workspace and condition of supplies
 - Clean communion trays (no need to purchase new ones) and general housecleaning of currently stored items
 - Purchase new juice aspirator(s) and research purchase of recyclable cups once current disposable supply is depleted; Committee does not recommend use of washable cups (labor intensive)
 - Lynn H. will approach Trustees about remodeling cabinetry to provide better use of space and more sanitary storage area for communion trays, etc. (currently stored under sink)
- **Creatively adorn chancel area to reflect seasonal changes and topical focus (use of paraments, altar/wall hangings, etc.)**
 - New paraments purchases "on hold"
- **Refresh/revise communion preparation/cleanup instructions**
 - Lynn H. received from Pastor Karen a copy of revised instructions (originally prepared by Lynn Spencer)
- **Create "Right of Passage" program for 5th graders to teach them about the sacraments**
 - Pastor Karen, Bev, and Sharon to develop program for implementation in November, 2010

Plain Dealer Ad (Lynn H.)

- Our \$75 ad appeared in Sept. 12 Sunday newspaper and will run for next 3 weeks

Ushers (Lynn H. for Pastor Karen)

- Going forward, ushers will also serve as greeters
- Updated guidelines will be emailed to each usher, along with reminder of scheduled ushering dates
- Discussed importance of acquainting new ushers with procedure to safeguard funds collected during worship services

Acolytes (Bev Huber)

- Bev and Melanie Smith will create an acolyte flyer, incorporating brief acolyte guidelines/dress code suggestions prepared by Bev and Pastor Karen

Welcome Bags (Lynn H.)

- Will have 2-4 bags on hand each Sunday for distribution to visitors; estimate that 2 bags were picked up following Sept. 12 services
- Lynn H. will tally approximate cost of each gift bag and report to Committee in October. Currently spent \$53 for pens (~ \$1/ea.); some other items have been donated

Worship Committee Budget (Lynn H.)

- To-date, have spent \$359 of current \$600 budget; will request \$600 in budgetary funds for 2011

Report from September Council On Ministries (COM) meeting (Lynn H.)

- Charge Conference set for Sept. 26, 10 am, BUMC sanctuary; this year, BUMC-only meeting
- 2011 Stewardship campaign, "Be a Part of It," will run Oct. 10-Nov. 7
- Project 2010 Celebration potluck to be held Jan. 9, 2011, 4 pm-6 pm
 - During celebration, attendees will be asked to assemble service kits; BUMC to provide materials
- Committee report highlights
 - Education – Classrooms cleaned and some re-carpeted; new program offerings, including Soul Quest (Sr. High)
 - Youth Board – Will reinstate "Prayer Partners" program in October where BUMC members may pray individually for our youth

Meeting adjourned; next meeting October 12, 8 pm (room location TBD)

Linda Rollins