

Brecksville United Methodist Church

Trustees Meeting: 20 December 2011

Jim Fredricks, Jamie Holcutt, Mary Kotnik, Ann Rittman, John Scott, Cliff Thielman, Marisol Wylie

Pastor Clark Stein

Meeting opened with a prayer by Pastor Stein.

The minutes of the November 15, 2011 meeting were approved.

Financials

The \$848 listed under Custodial Supplies hardware, consisted of a number of items; a new vacuum cleaner, light bulbs, extra wax, cleaning supplies, etc. We are at 81% of our budget and in good shape.

Administrative

Water from the light pole is being managed with a temporary fix at this time. Insurance for the building needs renewing. Les recommends the following: Presently we have \$1,000 deductible and pay \$4728. That will now increase to \$5225 for one year or if we do a 3 year policy it would be \$5684. However, if we increase our deductible to \$2,500 our one year policy would be \$4666 and our 3 year policy would be \$4902. Marisol moved and Cliff seconded that we increase our deductible to \$2500 per Les' recommendation.

Church Grounds

No word from the city regarding the sidewalk. It is in their hands. Old Stadium Drive improvement will wait until spring. (Wish List.) Mary will follow up with Jamie regarding getting bids for the care of Memorial Hill and other memorials on our grounds. This information will be presented to Gifts and Memorials.

Church Exterior

The irrigation system needs to be checked to make sure it has been properly taken care of for the winter (Jim.)

Parsonage

Fireplace pilot light seems okay.
The dimmer in the dinning room needs to be replaced.

Church Interior

We believe that the Choir Spotlight Dimmer control expense has been approved by Gifts and Memorials.

AED unofficially has been approved by Gifts and Memorials.

Sanctuary spot lights need to be properly aimed. (Jim and Bob L. continue to work on this.)

Cliff will check with Jeff about cleaning the other curtains in the church.

Backflow-Jim is still working on this project.

Church Renovations

Jim met with Brewer-Garrett regarding AC the sanctuary. Their cost would be approximately \$200,000 with an additional cost for structural work of approximately \$40,000. Jim will solicit two more bids.

Custodial Items

The Building Facilities Use Cost were reviewed and some changes were made: Sanctuary for weddings from \$300 to \$750. Recitals/programs from \$200 to \$300 plus \$100 for custodial fee. Parlor from \$50 for reception/program to \$80. Fellowship Hall from \$150 to \$300 and Hall and full kitchen from \$250 to \$400. The office (Melanie) needs this information ASAP. This information needs to be in the report given to Admin Board.

Wish List

Boiler Controls need further investigation. This should be added back to the Wish List.

Additional Comments

The new back left window in the sanctuary has needed attention. Cliff had Pella out to work on it and it has been repaired. We now have an extra sash.

Next meeting is January 17, 2012 at 7:30pm.

Respectfully submitted,
Ann Rittman, Secretary